

Student Medication

School personnel authorized to give medications must be trained in accordance with [KRS 158.838](#), [KRS 156.502](#) and [702 KAR 001:160](#).

It is the policy of Woodford County Schools that school personnel should not administer medications to a student during school hours, unless the health of the student will be adversely affected. If a student is required to take a medication during school hours, school personnel who have completed training required by law may administer medication once a completed authorization form from the health care practitioner and parent/legal guardian is on file.

Woodford County Schools defines medication to mean “any prescription deemed to be essential to be administered during school hours by a medical health care practitioner with prescription authority; or over-the-counter medication deemed to be essential to be administered during school hours by a parent/legal guardian.” Per the U.S. Food and Drug Administration, items labeled and sold as dietary supplements are not intended to treat, diagnose, cure, or alleviate the effects of disease, and therefore are not included in this definition and will not be administered by school personnel.

The intent of this policy is to discourage students from bringing prescription and non-prescription medicines to school for administering such drugs to themselves without the assistance of school officials. Neither the Woodford County Schools nor any of its employees are responsible for the improper self-administration of prescription or non-prescription drugs at school.

While the medication [Guidelines/Procedure](#) manual defines most situations, the school administrator, in collaboration with the school nurse and/or Director of Pupil Personnel, reserves the right to evaluate any medication/medical procedure performed on school premises.

SELF-ADMINISTRATION

Provided the parent/guardian and health care practitioner files a completed authorization form each year as required by law, a student under treatment for specific conditions shall be permitted to carry and self-administer certain approved, time-sensitive, emergency medications, such as epi pen, inhaler, insulin, and digestive enzymes.¹

In accordance with [KRS 158.836](#), students with a documented life-threatening allergy or designated staff shall be permitted to carry an epinephrine auto-injector in all school environments. The auto-injector shall be provided by the student’s parent/guardian, and a written individual health care plan shall be in place for the student.²

Students with serious allergies or other serious health conditions may be permitted to self-administer medication as provided in an individualized education program, Section 504 Plan or Health Plan.

OUT OF STATE FIELD TRIPS

Under procedures developed by the Superintendent, a student may be permitted to self-administer medication on an out-of-state field trip with required documentation.

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REFERENCES:

¹[KRS 158.834](#); [KRS 158.838](#)

²[KRS 158.836](#)

[KRS 156.502](#); [KRS 158.832](#)

[702 KAR 001:160](#)

Americans with Disabilities Act

Section 504 of the Rehabilitation Act of 1973

[OAG 73-768](#), [OAG 77-530](#), [OAG 83-115](#)

RELATED POLICIES:

09.22; 09.224

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